



**December 6, 2013**

**IN THIS ISSUE:**

- NYS DEC Holds Public Meeting to Present Tug Hill North Unit Management Plan
- Village of Camden Receives Award
- Zoning Board of Appeals Basics Workshop
- Lake Ontario Watershed Updating Flood Mapping
- LGRMIF Webinars Focusing On Demonstration, Shared Services and Individual Grant Writing
- COG Leaders Meeting Held
- Workshop for Newly Elected Town Officials
- Tug Hill Commission to Meet
- Osceola Awarded Preservation Technical Assistance Grant



# Tug Hill Times

*Tug Hill Times* is published semimonthly by the Tug Hill Commission for its board members, staff and associates, and the local representatives of the region's communities.

## NYS DEC Holds Public Meeting to Present Tug Hill North Unit Management Plan

The NYS DEC held a public meeting on December 4<sup>th</sup> in Copenhagen to present the first draft of the Tug Hill North Unit Management Plan (UMP). Tug Hill North UMP includes Sears Pond State Forest, Grant Powell Memorial State Forest, Cobb Creek State Forest, Lookout State Forest, Granger State Forest, Pinckney State Forest, Tug Hill State Forest, Gould's Corners State Forest and the Tug Hill Wildlife Management Area. Commission staff attended to listen to the discussion about the draft UMP. Comments were made about increasing safety for ATVs and increasing enforcement on state lands where needed to combat illegal users.

The first phase of UMP preparation is completed and a draft is available for public review. The draft plan can be found by following the link below and is also available on CD or for review in DEC's Watertown or Lowville offices. Any individual or organization interested in providing comments on the draft management plan can contact Andrea Mercurio at NYSDEC, 7327 State Hwy 812, Lowville, New York 13367 or e-mail [r6ump@gw.dec.state.ny.us](mailto:r6ump@gw.dec.state.ny.us). **Written comments will be accepted until December 20, 2013.**

<http://www.dec.ny.gov/lands/74515.html>

## Village of Camden Receives Award



The Village of Camden recently was recognized by the American Public Works Association Central New York Branch for the Brownfield cleanup of the former Larabee Machine Company on Main Street in the village. The Village received the award as the **2013 Project of the Year**.

The Village acquired the former mill property in 2006 and the cleanup of the contaminated site has continued over several years. The initial funding for the cleanup, \$400,000 from the NYS DEC Restoration Program, was not sufficient to complete the project which included the demolition of buildings, asbestos abatement, removal of contaminated soils, disposals of drums and other materials and the excavation and off-site disposal of almost 4,700 cubic yards of contaminated soils in 2010. Additional funding for the project was received in 2010 from the Environmental Protection Agency's Brownfield Program and through the NYS DEC Spill Fund.

During the summer of 2013 the Village DPW crew hauled 541 loads of gravel and more than fifty loads of topsoil to the site as part of the restoration of the property to complete the project. The Village crew was also able to salvage a structure on the site to use as a salt and sand storage facility.

The total cost of the cleanup will exceed half a million dollars. The Village is currently in talks with a business who is interested in purchasing the property.

# Zoning Board of Appeals Basics

Presenter: Phil Street, AICP – Director of Planning  
NYS Tug Hill Commission

Mr. Street will be conducting a workshop on the basics of zoning boards of appeals roles and responsibilities. The primary audience is zoning board of appeals members, but planning board members who wish to understand the zoning board of appeals role are also welcome, as are other local officials interested in understanding the planning and zoning framework of New York State land use controls.

## Intended Audience

- Zoning board of appeals members
- Planning board members
- Supervisors and town boards
- Mayors and village trustees
- Enforcement officers
- Town and village officials generally
- All those interested in learning more about the system under which ZBA s operate

**Wednesday, December 18, 2013 from 7:00 – 9:00 p.m.**  
West Monroe Town Hall  
46 County Route 11, West Monroe, New York

This workshop is free, but preregistration is requested to ensure adequate supplies of handouts and meeting materials. Please call the Tug Hill Commission offices at 1-888-785-2380, or e-mail at [tughill@tughill.org](mailto:tughill@tughill.org)

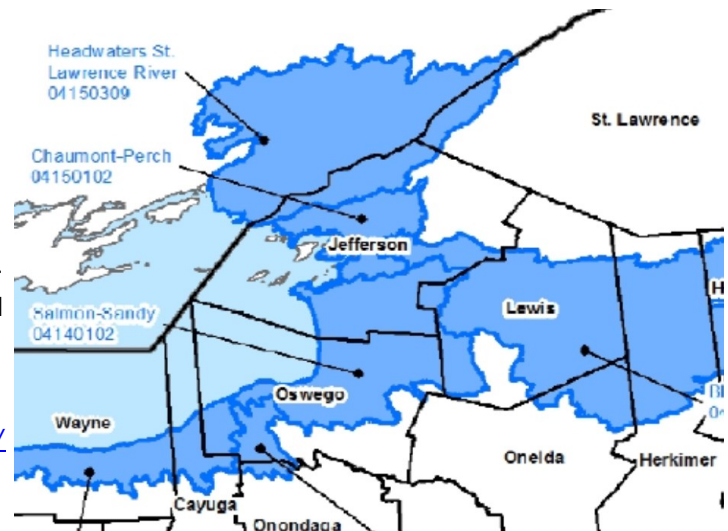
*This workshop will be good for two hours of Continuing Education credits. Certificates of attendance will be available for those needing Continuing Education credits.*

*Sponsored by the North Shore Council of Governments, the Salmon Rivers Council of Governments, and the New York State Tug Hill Commission.*

## Lake Ontario Watershed Updating Flood Mapping

There is a Federal Emergency Management Agency led efforts underway to gather information from communities in the Lake Ontario Watershed about flooding. This information, be it digital, paper, knowledge of high water marks, current infrastructure surveys, etc. could be used to update the Flood Insurance Rate Maps in the future.

If you are in the Lake Ontario watershed and would like more information about this project, please visit <https://www.rampp-team.com/ny.htm> - scroll all the way down to the bottom of the page to right above where it says Hazard Mitigation Plan Status Maps and you will find a section titled Lake Ontario Watershed. Here, there are meeting minutes, a presentation explaining the process and the “Community Data Worksheet” that you can use to submit your information. **The deadline for submission of information is December 31st.**



For more information about this project, contact Jennifer Horton from NYSDEC at (518) 402-8148 or [jehorton@gw.dec.state.ny.us](mailto:jehorton@gw.dec.state.ny.us).

# LGRMIF Webinars Focusing on Demonstration, Shared Services and Individual Grant Writing – CNY State Archives

The State Archives is offering webinars for the 2014-2015 LGRMIF grant cycle. See below for webinar details and registration instructions:

How to Write a Successful LGRMIF Shared Services Grant Application  
December 10, 2013  
10:00am - 11:00am (Login begins at 9:30)

Shared services grants provide funding for two or more local governments to cooperate on a single LGRMIF grant project to develop a permanent cooperative arrangement to solve the shared records management problem. This year the State Archives is dedicating 35% of all available funds for shared services grants. Applicants are may request up to \$150,000.

This webinar will provide participants with an overview of the shared services application process, including the application requirements, and tips for writing a successful demonstration project grant application.

For additional information on Shared Services grants please go to: [http://www.archives.nysed.gov/a/grants/grants\\_shared\\_services.shtml](http://www.archives.nysed.gov/a/grants/grants_shared_services.shtml)

How to Write a Successful LGRMIF Grant Application  
January 7, 2014  
10:00am - 11:00am (Login begins at 9:30)

This webinar is designed for those writing an individual LGRMIF grant application, rather than those considering applying for a demonstration grant or shared services grant. This webinar will provide an overview of the application process, general application requirements, grant project categories and tips for writing a successful individual LGRMIF grant application.

To register for any of these webinars please visit the workshop section of the State Archives website at:

<http://www.archives.nysed.gov/a/workshops/index.shtml>

## COG Leaders Meeting Held

Tug Hill Commission Chair Jan Bogdanowicz and Executive Director John Bartow met with the Region's Council of Government Chairs and Circuit Riders on December 4<sup>th</sup> to discuss regional priorities and programs for the coming year. Topics ranged from the most recent Local Leaders survey (results to be reported later this month) to the coming 2014 State budget. The River Area of Council of Governments reported on their efforts regarding the new Municipal Separate Storm Sewer System (MS4) regulations that they will be working on in 2014 and zoning work among the two towns and two villages. The Salmon Rivers COG (SRCG) noted land fragmentation changes in the region and it's impacts on recreational activities that are attracting people to move to the area. Cooperative Tug Hill Council (CTHC) reported on the work they are doing on Real Property Tax Law section 480A for forest lands, Special Area mapping and Low Volume Roads. The North Shore COG (NorCOG) spoke to new infrastructure work in the region and potential for natural gas expansion. The Northern Oneida County COG (NOCCOG) addressed the recently announced Nano Tech funding and potential benefits to northern Oneida County as well as fiscal stress related to workers compensation claims in some municipalities. There was also a robust conversation regarding fire service and emergency medical services in the region.

In all the meeting provided a good forum for discussion of emerging priorities for 2014. Commission Chair Jan Bogdanowicz noted that the Local Leaders survey results will be available to all communities in late December and sent to the Governor and the Tug Hill legislative delegation in January. A preliminary tabulation of the survey shows very supportive results and will help to shape the Commission's strategic Plan to be developed in 2014.

## Workshop for Newly Elected Town Officials

A training for newly elected and experienced town officials will be held Thursday, December 12, 2013, 7:00 - 8:30 p.m. at the Parish Village Gym, 2938 East Main Street (NYS Rt. 69), Parish, New York. Mike Kenneally and Sarah Brancatella, Associate Counsel, NYS Association of Towns will cover topics that include typical town offices and their roles, appointments, liability for acts in office, oath of office, conflicts of interest, town services and improvement districts, codes of ethics, dual office holding and compatibility of office, defense and indemnification, appearance of impropriety, and preparing for the first meeting. The session is free but pre-registration by Tuesday, December 10 is requested. To register please contact the Tug Hill Commission at 1-888-785-2380.

A similar session was held in Boonville on December 2 with over 45 newly elected and seasoned local officials from Oneida, Lewis, Oswego, Jefferson and Herkimer counties attending. Kenneally and Brancatella covered the various topics and answered a variety of questions from those attending.

## Tug Hill Commission to Meet December 18

The Tug Hill Commission will meet Wednesday, December 18, 2013, from 10:00 am - noon at the Commission office located at 317 Washington Street, 6th Floor Watertown, NY 13601. Highlights of the meeting will include routine business of the Commission, latest updates of the Regional Economic Development Councils, discussion and review of major projects and activities in the region. The public is welcome to attend and there will be a public comment period at the end of the meeting.

## Osceola Awarded Preservation Technical Assistance Grant

The Town of Osceola, Osceola Library and the Osceola Historical Society were recently awarded \$3,000 from the Preservation League and the New York State Council on the Arts (NYSCA) through the Technical Assistance Grant (TAG) program for the purpose of hiring an historic preservation architectural firm to help the group decide how best to use the shared Library-Historical Society building.

The structure, built as a church in 1882 and later used as the Town Hall, is listed on the Historic Register. This special status makes the building eligible for future grants to renovate. However, the group must first decide the best way to plan the space for a wide range of public uses, including space to store, display, and view collections. The result of this initial step is a Feasibility/Reuse Study along with conceptual designs to assist in decision-making. This work will also prepare Osceola for future grant applications for implementation.

For information on this program, please visit [http://www.preservenys.org/01\\_what\\_grants\\_tag.html](http://www.preservenys.org/01_what_grants_tag.html).

### Contact us at:

#### NYS Tug Hill Commission

317 Washington St.  
Watertown, NY 13601

We are located on the  
6th Floor of the Dulles  
State Office Building.

Phone: 315-785-2380  
Toll Free within the  
region:  
1-888-785-2380

Email:  
tughill@tughill.org  
Website:  
www.tughill.org

**Assisting Communities  
and citizens for  
over 40 years.**

**Please help us  
reduce our costs  
and let us send you  
this newsletter  
electronically. Send  
an email request to  
gwen@tughill.org  
or call  
1-888-785-2380.  
Electronic versions  
appear in full color!**