# COMPREHENSIVE PLANNING

OCTOBER 28, 2021

Matt Johnson, Director of Planning at Tug Hill Commission

THIS IS A NEW PRESENTATION – THANKS FOR BEING A PART OF IT!

TRAINING CERTIFICATES – will send to Zoom participants

# WHAT IS A COMPREHENSIVE PLAN?

the materials, written and/or graphic, including but not limited to maps, charts, studies, resolutions, reports and other descriptive material that identify the goals, objectives, principles, guidelines, policies, standards, devices and instruments for the immediate and long-range protection, enhancement, growth and development of the municipality.

# STATUTORY AUTHORITY

- **Town Law Section 272-A**
- **Village Law Section 7-722**

AVAILABLE ONLINE: https://www.nysenate.gov/legislation/laws

# WHY DO A COMPREHENSIVE PLAN?

**THE PLAN PROVIDES FOR CITIZEN INVOLVEMENT IN A SHARED VISION FOR THE FUTURE OF THE COMMUNITY.**

Surveys, visioning exercises, public hearings

**THE PLAN PROVIDES A LEGAL FOUNDATION FOR, AND COORDINATES LAND USE REGULATORY ACTIVITIES.**

"All town land use regulations must be in accordance with a comprehensive plan adopted pursuant to this section."

**THE PLAN COORDINATES CAPITAL PROJECTS CARRIED OUT BY THE COMMUNITY.**

Water, sewer, parks, sidewalks, etc.

# WHY DO A COMPREHENSIVE PLAN?

## THE PLAN POSITIONS THE COMMUNITY ADVANTAGEOUSLY FOR LOANS/GRANTS.

Demonstrates community consensus and buy in

## THE PLAN INFORMS OTHER AGENCIES AND LEVELS OF GOVERNMENT OF COMMUNITY DESIRES.

“All plans for capital projects of another governmental agency on land included in the town comprehensive plan adopted pursuant to this section shall take such plan into consideration.” --- DOT, 94c

## THE PLAN ACTS AS A TOOL FOR PROMOTING AN APPROPRIATE IMAGE OF THE COMMUNITY.

Vision statement, business recruitment

# THE PROCESS IS AS VALUABLE (IF NOT MORE SO) THAN THE PRODUCT

# WHO CREATES THE PLAN?

## Can be muni board, planning board, or ‘special board’

## we recommend special board (must include one or more PB members)

### WHO HELPS?

## having a facilitator really helps…

Tug Hill Commission, County Planning Departments, private consultants

*FUNDING AVAILABLE THROUGH Consolidated Funding Application (CFA)…

# HOW LONG DOES IT TAKE?

## 1 – 1.5 years in most cases

We typically meet monthly for 1.5 hours

## respect Open Meetings Law!!

## always start with a work schedule and stick to it (but be flexible)

You have lots of latitude to ‘do your own thing’

how we do it…

5 basic components –

- introduction
- community profile
- strategic plan
- land use policies/recommendations
- appendices

# So, lets get started…

## PUBLIC INPUT

Citizen survey - transitioning to online format
SWOT exercise/visioning session(s)

experimenting with websites/social media to keep public informed
press releases also recommended

# COMMUNITY PLANNING SURVEY
## VILLAGE OF CAMDEN 2012

*If you wish to comment on these questions, please do so at the end of each section.*

**A. PERSONAL DATA**

Please tell us a little about yourself. Your answers will help us understand how different groups of citizens feel about the directions the Town/Village of Camden might take. As with all the questions in this survey, your answers are confidential and cannot be traced back to you.

**1. Please choose which best describes or applies to your residency status in Camden. (Please check (√) only one.)**
- ☐ Village resident
- ☐ Landowner (but live outside the village)

**2. What is your age group? (Please check (√) only one.)**
- ☐ 18-24
- ☐ 25-34
- ☐ 35-44
- ☐ 45-54
- ☐ 55-64
- ☐ 65+

**3. What is the size of your household? (Please check (√) only one.)**
- ☐ One person
- ☐ Two people
- ☐ Three or four
- ☐ Five or more

**4. Does anyone under the age of 18 years of age currently live in your home? (Please check (√) Yes or No.)**
- ☐ Yes
- ☐ No

**5. How many years have you lived in the Village of Camden? (Please check (√) only one.)**
- ☐ Less than 5 years
- ☐ 5-9
- ☐ 10-14
- ☐ 15-19
- ☐ 20-24
- ☐ 25+

**6. Do you own or rent your home? (Please check (√) only one.)**
- ☐ Own
- ☐ Rent

**7. Where do you work? (Please check (√) only one.)**
- ☐ In the Village of Camden
- ☐ In the Town of Camden
- ☐ Outside the Town of Camden
- ☐ Retired
- ☐ Unemployed

**B. COMMUNITY CHARACTERISTICS**

**8. What are your reasons for choosing to live and/or work in Camden? (Please check (√) all that apply.)**
- ☐ Distance to work
- ☐ Distance to friends and relatives
- ☐ Affordable housing
- ☐ Tax rates
- ☐ Quality of village services
- ☐ Quality of schools
- ☐ Historic buildings
- ☐ Crime rate
- ☐ Sense of community, small town atmosphere and community pride
- ☐ Proximity to nature and outdoor recreation opportunities
- ☐ Other_____

**9. What aspects discourage you from staying in Camden? (Please check (√) all that apply.)**
- ☐ Distance to work
- ☐ Distance to friends and relatives
- ☐ Affordable housing
- ☐ Tax rates
- ☐ Quality of village services
- ☐ Quality of schools
- ☐ Historic buildings
- ☐ Crime rate
- ☐ Sense of community, small town atmosphere and community pride
- ☐ Other_____

**10. How satisfied are you with the quality of life in Camden? (Please check (√) only one.)**
- ☐ Very satisfied
- ☐ Satisfied
- ☐ Dissatisfied
- ☐ Very Dissatisfied

**11. How important are the following factors to the future of Camden? (Please check (√) the column that best describes your opinion.)**

| Strongly Agree | Agree | Dis-Agree | Strongly Disagree | |
|---|---|---|---|---|
| ☐ | ☐ | ☐ | ☐ | Allow open space for future public use |
| ☐ | ☐ | ☐ | ☐ | Make the Village of Camden a walkable community |
| ☐ | ☐ | ☐ | ☐ | Retain and expand viable commercial activity in the village downtown |

**Comments:**

_____

_____

Parish Community Planning Surv

allcounted.com/s?did=w715ivryh5oh4&lang=en_US

# Parish Community Planning Survey

Created by User289699020

*Answer is required

The Parish Village-Town Joint Planning Board would like to know how you feel about the direction of our community.

*Please choose which best describes your residency status?

- [ ] Village
- [ ] Town
- [ ] Landowner but does not live in Parish

Next

*Never provide passwords to any survey.*

Type here to search

52°F

8:00 PM
10/24/2021

## SWOT/Visioning Exercise

**What are the strengths/assets of the community?**

**What are the weaknesses of the community (what's missing)?**

**What are opportunities?**

**What are threats?**

**What headline would you like read about the community in 5 years?**

Comprehensive Plan 2021 – Tow

lowville.racog.org/compplan2021/

Apps | Index of /mfile/files... | http://www.google.... | Imported | Climate Benefits of... | Reading list

HOME | DEPARTMENTS | LOWVILLE JOINT COMPREHENSIVE PLAN | LOCAL LAWS & CODES | MEETING CALENDAR | NUMBER THREE WIND FARM

Search this site...

# COMPREHENSIVE PLAN

2021

Comments

Community Survey

Encuesta comunitaria

Type here to search

46°F Cloudy

10:49 AM
10/25/2021

## Comments

If you would like to submit comments as it relates to the comprehensive plan or this web page, please do so by clicking above.

## Community Survey

Survey Closed January 31, 2021

## Encuesta comunitaria

Encuesta cerrada el 31 de enero de 2021

## Updates

## Comprehensive Plan Videos

## Comprehensive Plan Documentation

Type here to search
52°F
7:57 PM
10/24/2021

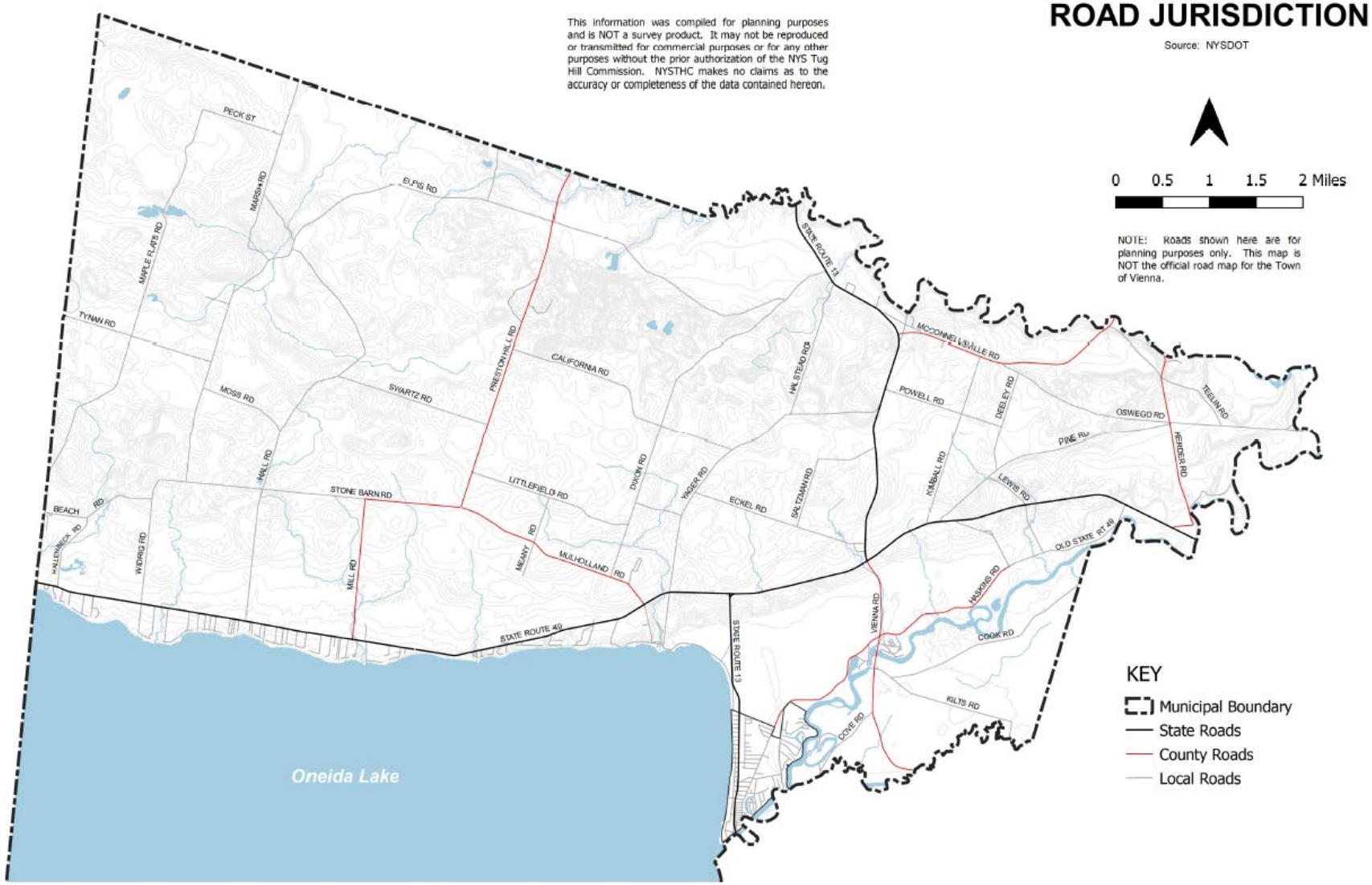
# MAPS

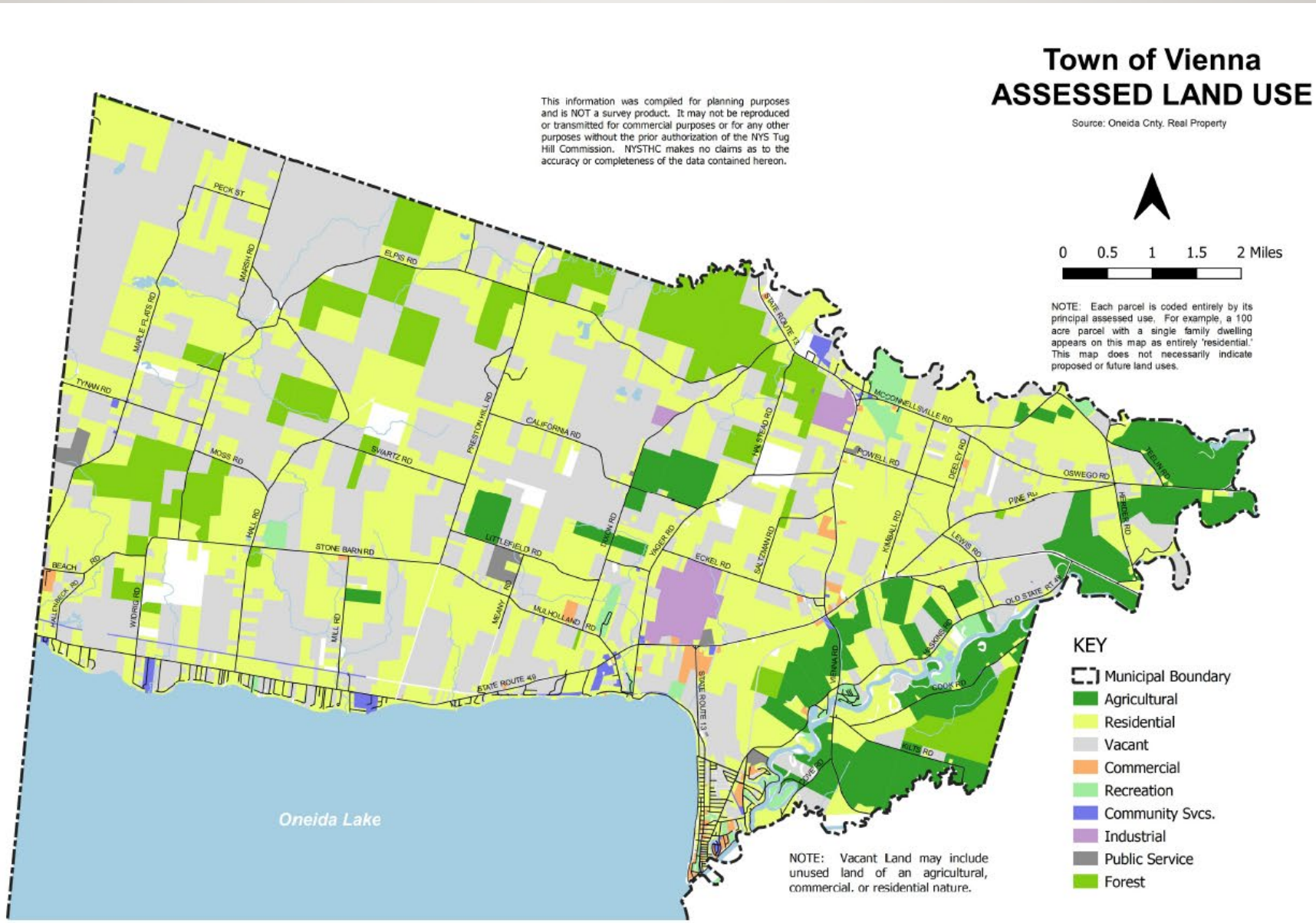
menu of maps
Communities often request special maps...

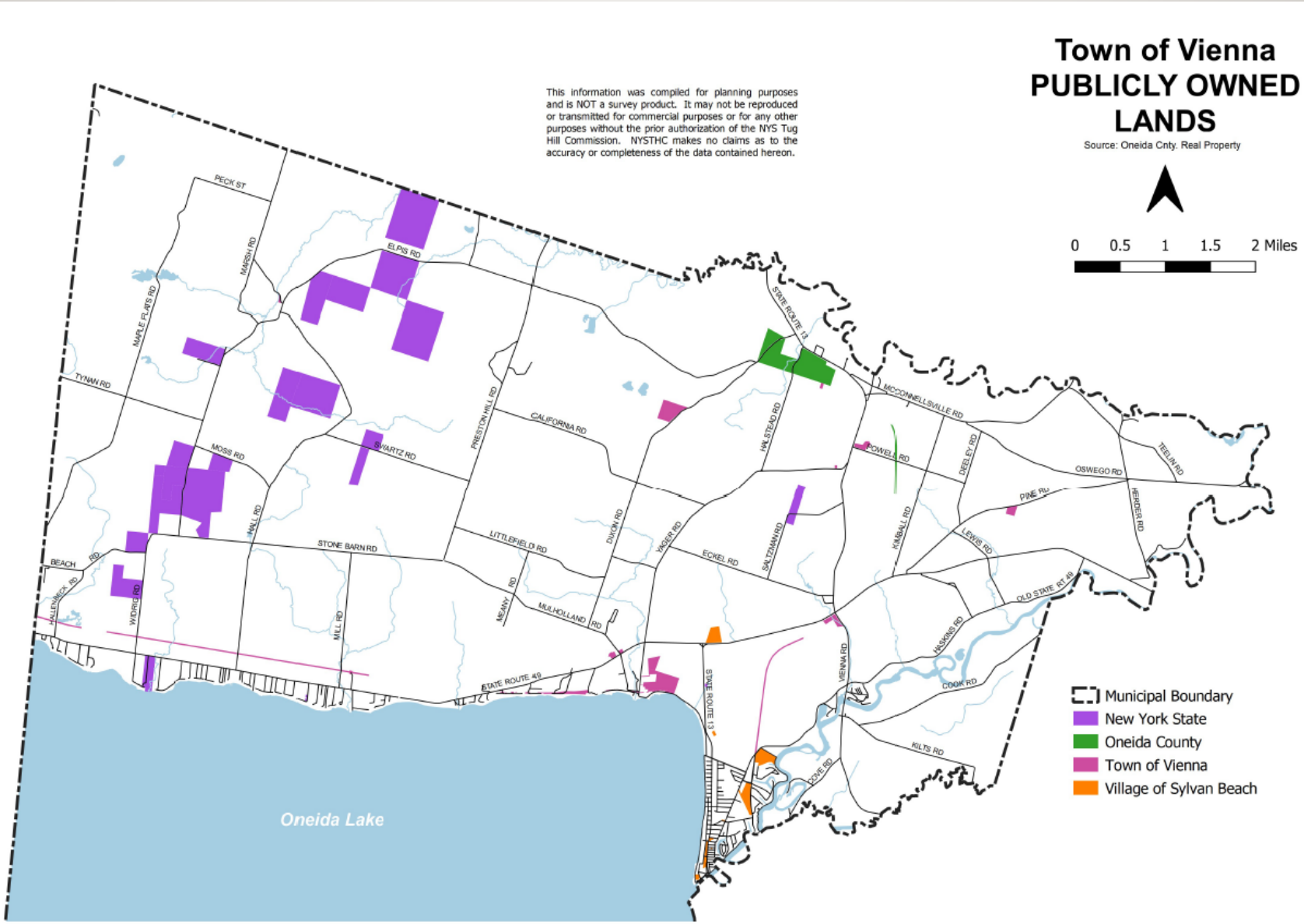
we usually put these in appendix, but we create them up front

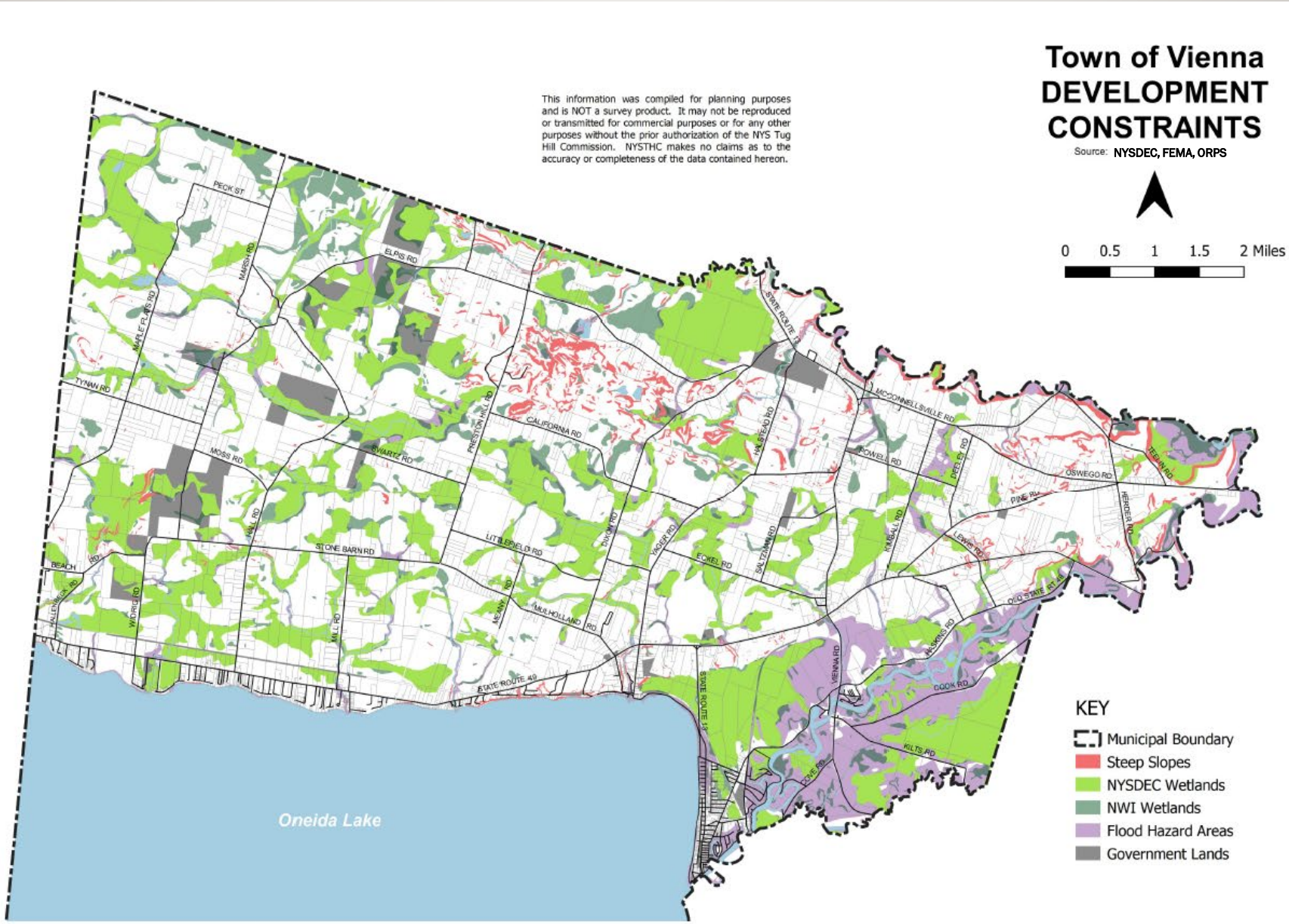
# Town of Vienna
# ROAD JURISDICTION

Source: NYSDOT



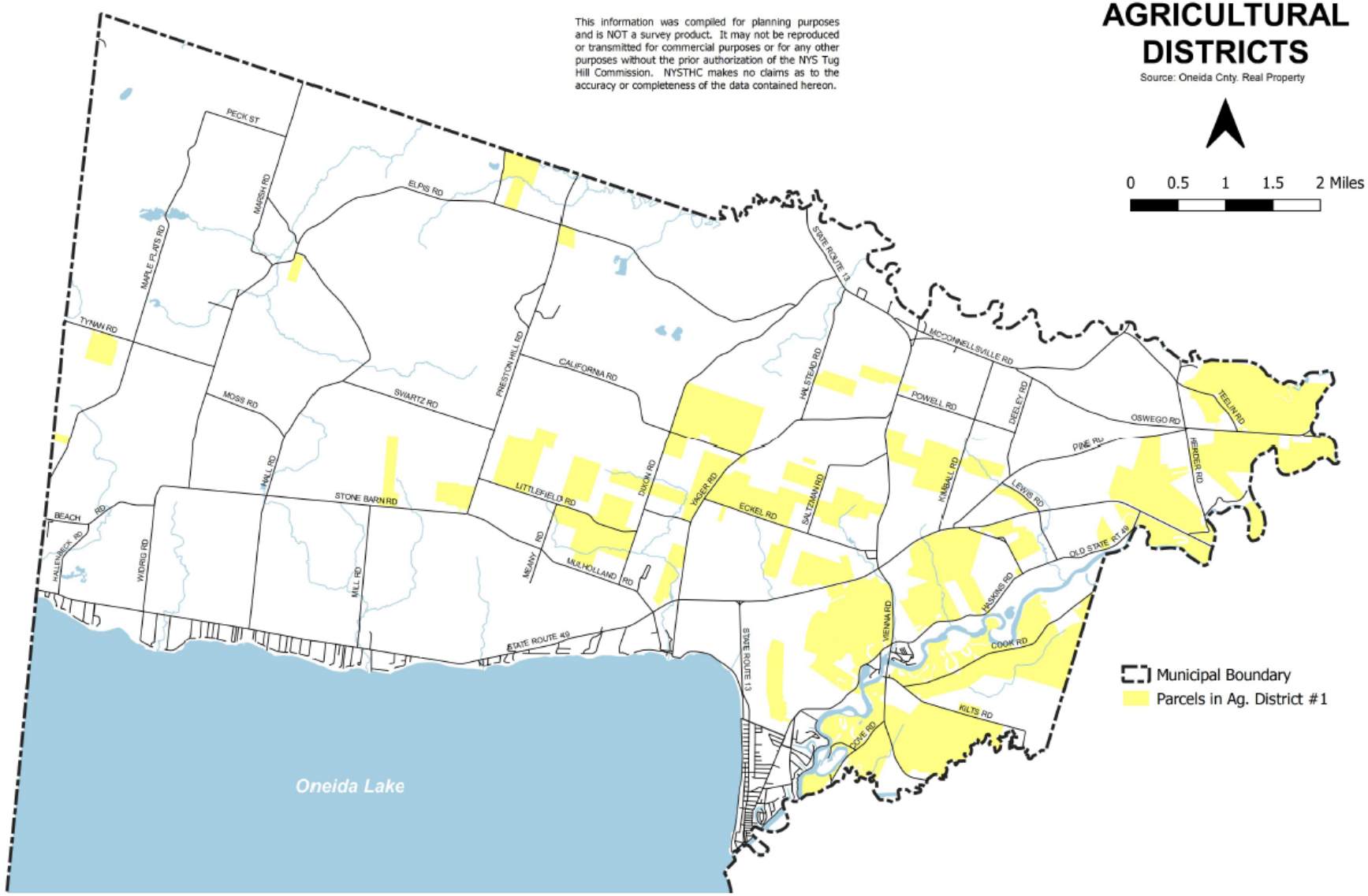

Town of Vienna
ASSESSED LAND USE
Source: Oneida Cnty. Real Property
This information was compiled for planning purposes and is NOT a survey product. It may not be reproduced or transmitted for commercial purposes or for any other purposes without the prior authorization of the NYS Tug Hill Commission. NYSTHC makes no claims as to the accuracy or completeness of the data contained hereon.
0 0.5 1 1.5 2 Miles
NOTE: Each parcel is coded entirely by its principal assessed use. For example, a 100 acre parcel with a single family dwelling appears on this map as entirely 'residential.' This map does not necessarily indicate proposed or future land uses.
PECK ST
MARSH RD
ELPIS RD
MAPLE FLATS RD
TYNAN RD
MOSS RD
SVIARTZ RD
PRESTON HILL RD
CALIFORNIA RD
STATE ROUTE 13
MCCONNELLSVILLE RD
POWELL RD
DEELEY RD
OSWEGO RD
HILL RD
STONE BARN RD
WITTLEFIELD RD
DIXON RD
YAGER RD
ECKEL RD
SALTZMAN RD
KIMBALL RD
LEWIS RD
BEACH RD
HALLENBECK RD
WORKS RD
MILL RD
MCVAY RD
MULHOLLAND RD
STATE ROUTE 49
STATE ROUTE 13
VIENNA RD
COOK RD
WILTS RD
OLD STATE RT 49
Oneida Lake
KEY
Municipal Boundary
Agricultural
Residential
Vacant
Commercial
Recreation
Community Svcs.
Industrial
Public Service
Forest
NOTE: Vacant Land may include unused land of an agricultural, commercial, or residential nature.


Town of Vienna
PUBLICLY OWNED LANDS
Source: Oneida Cnty. Real Property
This information was compiled for planning purposes and is NOT a survey product. It may not be reproduced or transmitted for commercial purposes or for any other purposes without the prior authorization of the NYS Tug Hill Commission. NYSTHC makes no claims as to the accuracy or completeness of the data contained hereon.
0 0.5 1 1.5 2 Miles
Municipal Boundary
New York State
Oneida County
Town of Vienna
Village of Sylvan Beach
Oneida Lake
PECK ST
MARSH RD
ELPIS RD
MAPLE FLATS RD
TYNAN RD
MOSS RD
HALL RD
SWARTZ RD
PRESTON HILL RD
CALIFORNIA RD
STONE BARN RD
LITTLEFIELD RD
DIXON RD
MULHOLLAND RD
MEANY RD
MILL RD
WIDRIG RD
BEACH RD
HALLENBECK RD
STATE ROUTE 49
STATE ROUTE 13
HALSTEAD RD
YAGER RD
ECKEL RD
SAUERKRAUT RD
VIENNA RD
STONE ROUTE 13
COVE RD
HOSKINS RD
COOK RD
KILTS RD
KIMBALL RD
LEWIS RD
OLD STATE RT 49
POWELL RD
DEELEY RD
MCCONNELLSVILLE RD
OSWEGO RD
PINE RD
TEGLIN RD
HERDER RD


Town of Vienna
DEVELOPMENT
CONSTRAINTS
Source: NYSDEC, FEMA, ORPS
This information was compiled for planning purposes and is NOT a survey product. It may not be reproduced or transmitted for commercial purposes or for any other purposes without the prior authorization of the NYS Tug Hill Commission. NYSTHC makes no claims as to the accuracy or completeness of the data contained hereon.
0 0.5 1 1.5 2 Miles
KEY
Municipal Boundary
Steep Slopes
NYSDEC Wetlands
NWI Wetlands
Flood Hazard Areas
Government Lands
Oneida Lake
PECK ST
ELPIS RD
MARSH RD
MAPLE FLATS RD
TYNAN RD
CALIFORNIA RD
PRESTON HILL RD
MOSS RD
STONE BARN RD
LITTLE BEVELD RD
MULHOLLAND RD
STATE ROUTE 49
VIENNA RD
STATE ROUTE 13
COOK RD
KILTS RD
OSWEGO RD
PINE RD
LEWIS RD
HERBER RD
OLD STATE RTE 13
MCCONNELLSVILLE RD
BEACH RD
WILTON RD
MILL RD
DUNN RD
TAGER RD
ECKEL RD
DALTON RD
HALSTEAD RD

# Town of Vienna AGRICULTURAL DISTRICTS

Source: Oneida Cnty. Real Property



# INTRODUCTION

describe committee
document public input
list past plans
list other plans
recommend review timeline
(statute silent of time period but requires a ‘maximum interval’)
state purpose of document

Vision statement

Vision statement example

**TOWN OF TRENTON**

**Our community's vision for the future is to preserve the historic rural character, scenic vistas, natural and agricultural resources, and extensive recreational trail system; to balance planned growth and land development that is consistent with the Town of Trenton's goals and the Comprehensive Master Plan strategies; and to promote continued expansion of economic growth throughout the Mapledale commercial corridor to capitalize on access to the state highways and county roads that make Trenton a natural Gateway to the Adirondacks.**

# HISTORY

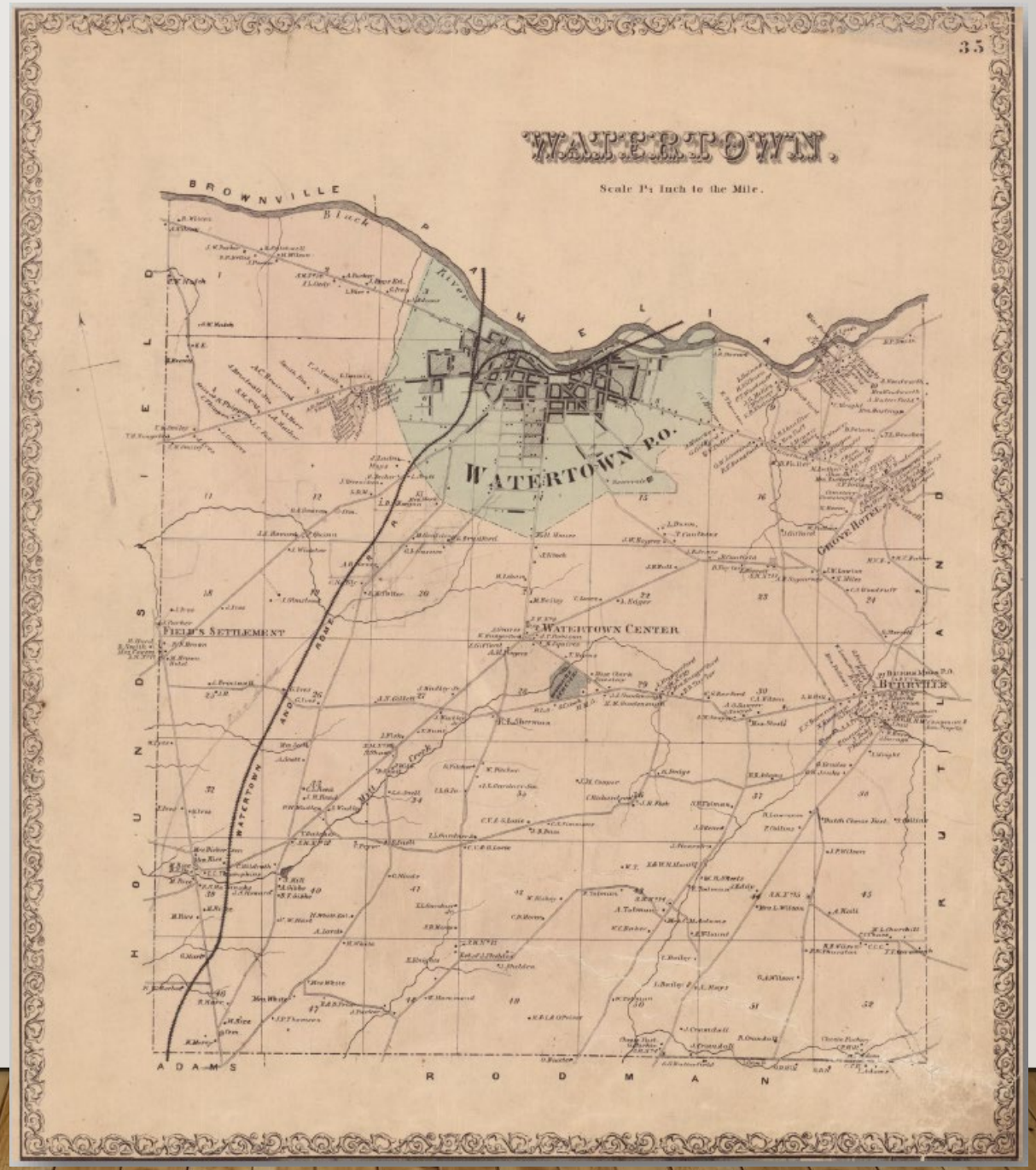
Town/village historians are a great help with this…

ANSWER THE QUESTIONS:

WHY DID THE COMMUNITY LOCATE HERE?

WHY DID IT PHYSICALLY DEVELOP THE WAY IT DID?

INCLUDE MAPS!



# PART 1. COMMUNITY PROFILE

census data - what's most important/what are we looking for – anything out of whack?

Population and age trends

Households and household size trends

don't overdo data with high margins of error (IMO)

building permit data
housing data
road data
land use parcel data
tax bill data
muni revenue/expenditure data (maybe…)

# SURVEY, VISIONING, COMMUNITY PROFILE AND MAPS ARE THEN USED TO FACILITATE DISCUSSION

**And create scope of work for Part 2 of plan…**

# PART 2. STRATEGIC GOALS, OBJECTIVES

this part serves as an inventory of community assets and a 'wish list/to do list' for the municipality

use this for capital improvements and/or grants

select topical areas - transportation, natural resources, historic preservation, infrastructure, parks, economic development

complex communities - we hold series of meetings with experts

simple communities - question and answer session(s)

**What are the recreation assets in Leyden (trails, waterways, ball fields, etc.)?**

**What is lacking in recreation?**

**What community facilities are there? (town and village owned buildings, post office, libraries, parks)?**

**What is lacking in community facilities?**

**What community services are there? (police, fire, ambulance, garbage, social services, etc.)?**

**What are the big community events?**

**Are there any historic buildings or structures worth preserving or in danger?**

NARRATIVE INVENTORY AND DISCUSSION WITH PHOTOS

TRY TO INSERT SURVEY DATA HERE

## PARKS, RECREATION AND OPEN SPACE

**Goal D: IMPROVE RECREATION OPPORTUNITIES**

Barneveld contains a number of small parks and recreation opportunities, including:

***Candlewyck Park***: Located on the corner of Boon St. and Remsen Rd., this park is owned by the Barneveld Library and is the site of an old candle making factory. It borders on Steuben Creek and has two benches available for seating. Also located in the park is a chicken coop donated to the village by Barneveld, Holland, in honor of the village's bicentennial in 1993.

***Hinge Park***: The village recently purchased a triangle shaped parcel of property at the corner of Remsen Rd. and State Rt. 365. Plans are underway to improve this land for recreational use.

***Trenton Memorial Field***: Located on Remsen Rd., this baseball field is used by various local leagues and churches for softball.

***The Vallonia Bridge and Trail***: A joint effort between the village and the Town of Trenton, a scenic walking trail starts at the Trenton Municipal Center, follows Cincinnati Creek, over a covered bridge, down Vanderkemp Ave., along Steuben Creek and joins up with the trail to the Trenton Town Park.

**from these discussions, we will record all statements – create narrative text and distill ideas into goals, objectives, strategies/recommendations**

**Goals (general) >>> Objectives (more specific) >>> Strategies (specific)**

## Example:

***GOAL***: REVITALIZE OUR DOWNTOWN

***OBJECTIVE***: IMPROVE THE APPEARANCE OF HISTORIC BUILDINGS

***STRATEGY***: SEEK GRANT FUNDING TO RESTORE THE WINDOWS ON THE SMITH BUILDING

# 3 P's - programs, projects, policies

***PROGRAM***: Educate town residents about invasive species

***PROJECT***: Install curbs and sidewalks around the village park

***POLICY***: Encourage the development of agriculture support businesses

# PART 3. LAND USE POLICIES

this section provides the rationale for zoning and subdivision, other laws

Why does the zoning law require lots to be 220’ wide?

written in plain English

much more general than zoning - more big picture

# ANSWER THREE QUESTIONS…

- where do you want development to go?
- where do you not want development?
- what zones may need to be expanded?

# IF YOU HAVE ZONING - elaborate on the character of zones

# establish polices for each zone that are broader than zoning standards

**Example:**

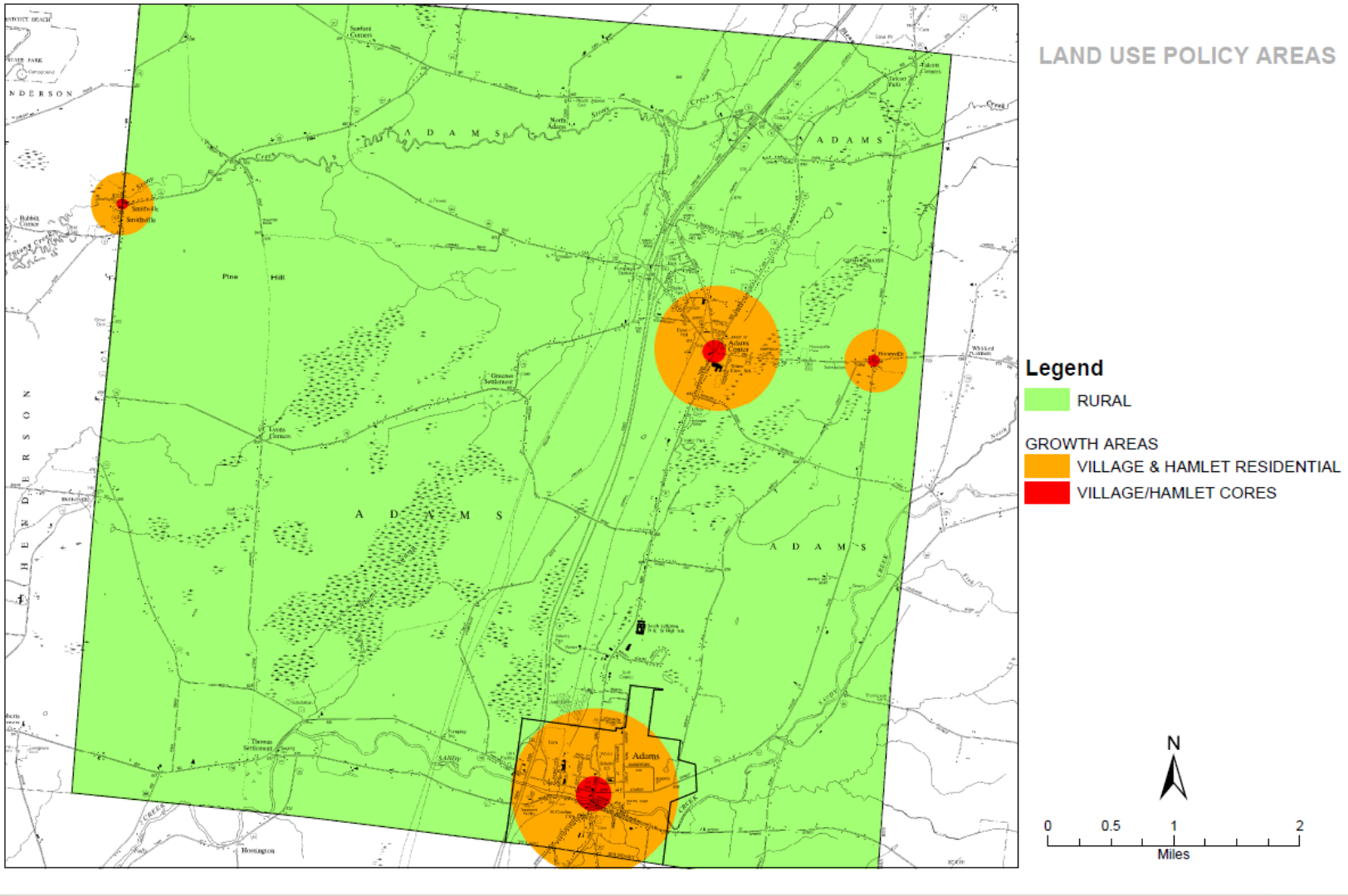
***Comp Plan*: Lots should be large enough to prevent septic contamination of wells.** (general)

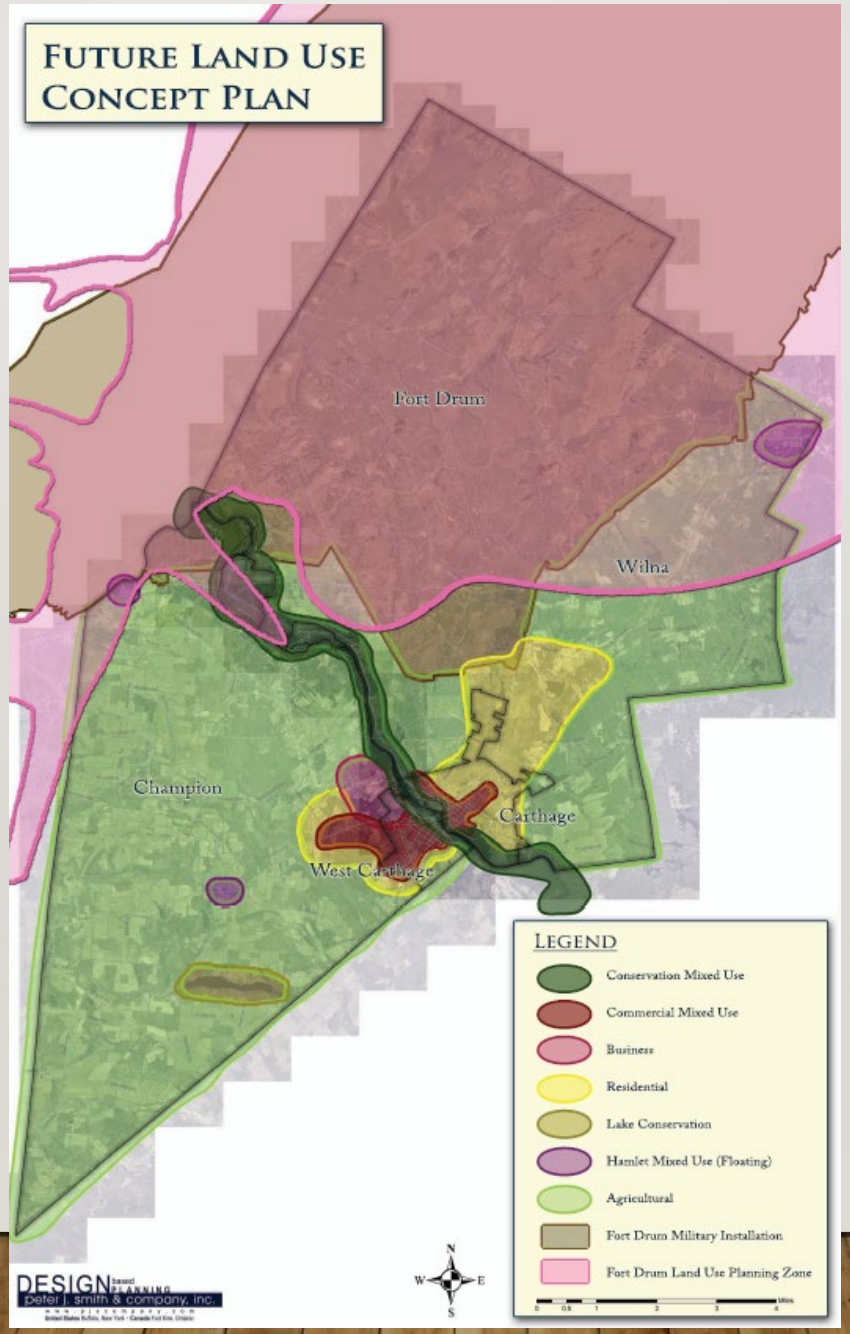
***Zoning*: Minimum Lot Size: 1.5 acres** (specific)

Policies

- The density of development should be lower than that of zoning districts adjacent to the city.
- Land subdivisions should preserve large lots of agricultural and wooded open space whenever possible.
- Cul de sacs should be avoided, except when they are necessary for the protection of environmental features.
- Trees, vegetation and other landscape features such as stone fences should be retained as much as possible on development sites. Uses should be appropriately landscaped so as to fit into the rural setting.
- Signs should be limited and placed so as to minimize impacts on naturally aesthetic views.
- Nonfarm intrusions into prime agricultural areas should be minimized, thus minimizing conflicts with existing agricultural operations and preserving highly productive farmlands.
- Residential lots should be large enough to ensure that sewage, which is disposed of on-site can safely percolate, and that wells will not overdraw groundwater supplies.
- Lot frontages should be wide enough for adequate spacing of driveways.
- Nonresidential development can be allowed in certain parts of the rural town. Standards for minimum frontage, screening, building size and bulk, impervious surfaces, lighting, noise, odor, signs, on-site circulation, parking and loading, access, drainage and erosion control should be used to ensure that the impacts of development are controlled.
- Home occupation and business policies should be developed for the R-1 and R-2 districts to protect adjacent residential uses from the negative impacts of on-site parking, traffic, signs, noise, lighting, etc.

# IF NO ZONING – just policies, but you can still describe growth objectives


LAND USE POLICY AREAS
Legend
RURAL
GROWTH AREAS
VILLAGE & HAMLET RESIDENTIAL
VILLAGE/HAMLET CORES
N
0
0.5
1
2
Miles
ADAMS
HENDERSON
Pine Hill
Adams
Hoosick


Future Land Use Concept Plan
Fort Drum
Wilna
Champion
Carthage
West Carthage
LEGEND
Conservation Mixed Use
Commercial Mixed Use
Business
Residential
Lake Conservation
Hamlet Mixed Use (Floating)
Agricultural
Fort Drum Military Installation
Fort Drum Land Use Planning Zone
N
W
E
S
DESIGN based PLANNING
peter j. smith & company, inc.

# APPENDICES

maps
SWOT summary
survey results
historic resources
Implementation matrix
articles
design resources

# Town of Steuben Planning Board
## S.W.O.T Session
## December 8, 2015

**Planning Board**



**Guests:**
Matt Johnson, Senior Planner, Tug Hill Commission
Jennifer Harvill, Natural Resource Specialist, Tug Hill Commission
Carla Malmgren, Community Development Specialist, Tug Hill Commission

See results of the survey—keep Steuben rural.

**Strengths**

- Hills/ Viewscapes/ Vistas
- Rural character, open space
- One zone (few targeted land use regulations) e.g. very good cell tower law, minimum lot size regulations,
- State historic site- Steuben Memorial
- Samuel Sizer's Mill- sawmill- is it a historic site? (may be identified in our comp plan)
- State/public land- camping, fishing, hunting- recreation opportunity
- Starr Hill Ghost
- Starr Hill highest hill in Oneida County (we should confirm this)
- Abundance of natural resources- water
- Agricultural
- State Scenic Vistas (2) on Starr Hill
- Penn Mountain Trail- snowmobile trails
- Good neighbors
- Solar for town hall, low utility cost
- Businesses- Trucking
  Antiques
  Storage units
  Salvage Yard
- Broadband fiber availability (entire town eventually)
- Three Phase power (can we map this?)
- Nearby (Remsen) ADK Cooperage (wooden barrels factory)
- Strongly Value Cultural Arts/ Historic Identity:
  - Town play- senior club, Steuben players: benefits historical society
  - Dinner- 12 years running:
- Active seniors
- Fiber internet going Town wide
- 3 phase power
- Supportive, unusual strong community spirit/ pride

# 2019 Town of Vienna Community Survey

**There were 2,049 surveys mailed out on July 10, 2019 with a return deadline date of August 9, 2019. A total of 440 surveys were completed for a return rate of 21.5%.**

Answers to the survey questions will help the town planning board and the town board understand how the citizens of Vienna feel about the direction of the town. The current comprehensive plan for the town was written in 2007 and needs to be updated. The collective results of the survey will assist the planning board in drafting a revised comprehensive plan that will meet the desires of the community.

1. What were your reasons for choosing the Town of Vienna to live in? ***Choose as many as you wish.***

| | Important | Negative | Neutral |
|---|---|---|---|
| Rural Atmosphere | 88% | 1% | 12% |
| Quality of life | 88% | 2% | 11% |
| Recreation opportunities | 74% | 2% | 25% |
| Housing/Land Costs | 72% | 6% | 23% |
| Family and friends | 65% | 6% | 30% |
| Tax Rate | 57% | 20% | 23% |
| Good Schools | 50% | 95% | 42% |
| Sense of community | 47% | 5% | 48% |
| Good government | 34% | 12% | 54% |
| Farming | 34% | 10% | 56% |

2. Should the town be concerned about protecting open space?

| | | | |
|---|---|---|---|
| 88% | **Yes** | 12% | **No** |

2.a If yes to question 2., why should open space be protected? ***Choose as many as you wish.***

| | |
|---|---|
| 80% | To help maintain rural character |
| 79% | To protect wetlands and sensitive areas |
| 64% | To protect scenic vistas |
| 64% | To preserve important agricultural lands |

3. Should the town encourage apartment and townhouse development? ***Choose one.***

| | |
|---|---|
| 45% | Yes, where there is public water and sewer |
| 36% | No |
| 11% | Yes, in hamlet areas |
| 8% | Yes, anywhere in town |

4. Should the town encourage senior citizen housing? ***Choose one.***

| | |
|---|---|
| 53% | Yes, where there is public water and sewer |
| 17% | Yes, anywhere in town |
| 16% | Yes, in hamlet areas |
| 13% | No |

5. When the following public improvements are necessary for a large-scale residential subdivision development, which should the developer be required to provide, and which should the town be required to provide?

| | Developer | Town |
|---|---|---|
| Sewer lines | 80% | 20% |
| Water lines | 78% | 22% |
| Paved streets | 66% | 34% |

6. Indoor retail sales and service activities include selling merchandise to the general public and services such as restaurants, taverns, banks, health clubs and theaters. Where should indoor retail sales and service activities (not including home businesses) be located? ***Choose one.***

| | |
|---|---|
| 40% | Anywhere along State Route 13 and 49 |
| 30% | Anywhere in town |
| 29% | Along State Route 13 and 49, but only in the Hamlet (H) and Shore Residential (SR) areas |

7. Outdoor retail sales activities include, but are not limited to, the sale of new and used automobiles, mobile homes, boats, vehicles, contractor equipment, and other large items stored outdoors. Where should outdoor retail sales activities be located? ***Choose one.***

| | |
|---|---|
| 59% | Only in the current commercial (C) zones on the map |
| 23% | Anywhere along State Route 13 and 49 |
| 19% | Anywhere along State Route 13 and 49, except in the Hamlet (H) and Shore Residential (SR) areas |

# APPENDIX A

EXCERPTED FROM:
**"A RECONNAISSANCE ARCHITECTURAL SURVEY OF OSWEGO COUNTY"**
OSWEGO HERITAGE FOUNDATION

1930; 1944. **Kitchen & Dining Room, Camp Woodland**, Kibby Lake Road, owned by the Boy Scouts of America. 1,000 acres. The kitchen-dining hall has a foundation made of large cobblestones and the fireplace is of stone. Kitchen built in 1930; cinderblock addition (Owens Hall) built in 1944. Eric Will, former mayor of Syracuse, donated land to Boy Scouts in 1929.

c1924. **Oscar Soule House, Vanderkamp Center**, 337 Martin Road. Originally the site was part of Francis Adrian Van der Kemp's farm (1794). In the 20th-century, Frank Channing Soule of Syracuse owned the property. Several buildings reflect the Adirondack "Great Camp" style. Purchased by Presbyterian Church in 1965. There are about thirty lean-tos, cabins, sheds, and houses. A 1,100 acre site surrounding a 48 acre lake.

1831. **Trinity Episcopal Church and Cemetery**, NYS Rt. 49, Constantia Village. Greek Revival in form with Gothic windows and square tower. Listed on National Register of Historic Places. Burial place in cemetery behind church of George Frederick Augustus Scriba and William H. Baker, Oswego County District Attorney (1862) and U.S. Congressman (1874-1878). (4.0.3.6)

1842. **Congregational Church** (former Presbyterian Church), NE corner Frederick & Redfield Streets, Constantia Village. Greek Revival, wood framed, square tower & pointed steeple. Wide frieze, corner pilasters, pediment. (4.0.3.1)

c1850. **Constantia Center Independent Baptist Church**, Co. Rt. 17, Constantia Center. Greek Revival church with broad frieze, corner pilasters, pediment, square tower with steeple. Cemetery on south and east sides. Size: frontage, 100 feet; depth, 250 feet. Carriage barn with tin roof and open stalls on the south side.

Mid 19th-century. **Methodist Church**, NYS Rt. 49, Bernhard's Bay. Rectangular, wood framed, small tower with four-sided conical roof. (4.0.3.3)

c1950s. **St. Bernadette's Catholic Church**, south side of NYS Rt. 49, adjacent to the Constantia Elementary School. Small brick contemporary building with grouped windows; a tall cross hangs above the front entrance (4.0.3.2).

## 1.6 Implementation Matrix

The following chart summarizes recommendations outlined in this Plan. This section presents, in chart form, the recommended Actions identified in the Strategic Plan. Each action has been assigned a time frame to signify when it should be addressed: I = Immediate, S = Short Term (1-3 Years), L=Long Term (3-5 Years), and O = Ongoing. The boards or agencies that are responsible or who are good partners for carrying out the actions are also identified.

**Table 1-1 Implementation Matrix**
Village of Lowville

| Action | Implementers and Partners | Time Frame | Cost |
|---|---|---|---|
| | **Economic Development** | | |
| Continue efforts to form a Lowville Business Association to identify and implement downtown improvements and a business attraction and retention strategy | Board of Trustees<br>Local Businesses<br>Downtown Property Owners | I | N/A |
| Develop and maintain coordination and collaboration between the proposed Lowville Business Association and the Lewis County Chamber of Commerce | Local Businesses<br>Lewis County Chamber of Commerce | O | N/A |
| Develop a niche retail and service identity for the downtown business district | Lowville Business Association<br>Local Businesses | I | N/A |
| Continue regional marketing efforts to attract recreational tourists as well as residents in the region | Lewis County Chamber of Commerce<br>Lewis County IDA<br>Adirondack North Country Association<br>Thousand Islands International Tourism Council | O | Varies |
| Develop strategies to encourage entrepreneurs to take advantage of retail opportunities that exist in restaurants and sporting goods | Board of Trustees<br>Small Business Development Center at Jefferson<br>Tug Hill Commission<br>Development Authority of the North Country | O | Varies |
| Established and maintained lines of communications with the management and staff of the Wal-Mart Supercenter | Board of Trustees<br>Local Businesses | O | N/A |
| Develop a Lowville "brand" and associated marketing materials as well as a retail outlet to offer locally produced goods | Board of Trustees<br>Local Businesses<br>Lewis County Chamber of Commerce | L | Varies |
| Develop a downtown Farmers Market site | Board of Trustees<br>Local farmers<br>Agricultural product distributors | S | Varies |

# LENGTH CONSIDERATIONS

**depends on the complexity of the community...**

# ADOPTION PROCESS

## ADOPTION OF COMPREHENSIVE PLAN UNDER TOWN LAW SECTION 272-A

1) Town Board, by resolution, charges the Plan Committee with preparation of the plan

2) Plan Committee holds public hearing on the plan (newspaper notice at least 10 calendar days in advance - plan available in Town Clerk's office)

3) Plan Committee recommends, by resolution, the plan to the Town Board

4) Town Board undertakes SEQR review

5) Town Board sends copy to County Planning Board for Review under 239-m

6) Town Board holds public hearing within 90 days of Plan Committee resolution (newspaper notice at least 10 calendar days in advance - plan available in Town Clerk's office)

7) Town Board adopts plan by resolution

8) Copy of plan is filed in Town Clerk's office
   Copy of plan is sent to County Planning Department (within 30 days of adoption resolution)

# 239-m REVIEW

A full statement must be sent to the county planning agency at least ten days prior to a public hearing.

The municipal board has jurisdiction to take final action when the earlier of the following occurs: it receives the recommendations of the County Planning Agency, OR thirty days have passed since the county's receipt of the full statement. The time period may be extended if agreed to by both the county and the municipal board.

Board can override with majority plus one vote. Must notify county of decision.

# SEQR – State Environmental Quality Review

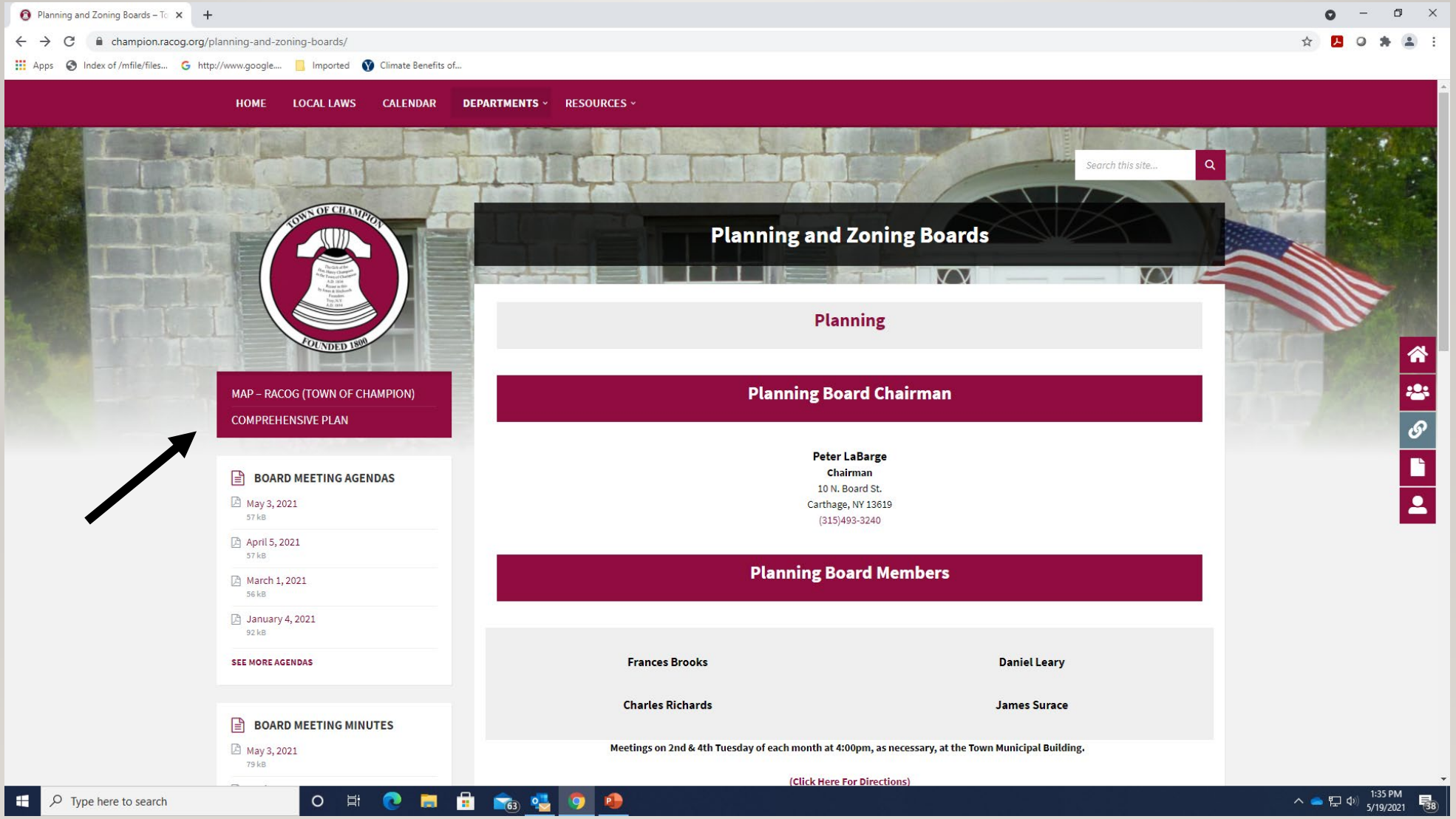
**Type I action**

**Long EAF**

**Determination of Significance**

# HOW TO USE

print and put on website!
implementation matrix
grants - profile/strategies
zone changes
variances
site plan review
special use review
subdivision review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COMPREHENSIVE PLAN
BOARD MEETING AGENDAS
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April 5, 2021
57 kB
March 1, 2021
56 kB
January 4, 2021
92 kB
SEE MORE AGENDAS
BOARD MEETING MINUTES
May 3, 2021
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Planning
Planning Board Chairman
Peter LaBarge
Chairman
10 N. Board St.
Carthage, NY 13619
(315)493-3240
Planning Board Members
Frances Brooks
Daniel Leary
Charles Richards
James Surace
Meetings on 2nd & 4th Tuesday of each month at 4:00pm, as necessary, at the Town Municipal Building.
(Click Here For Directions)
Type here to search
1:35 PM
5/19/2021

# Town of Champion

## Comprehensive Plan

Adopted March 5th 2018

# IMPLEMENTATION MATRIX



## APPENDIX B – IMPLEMENTATION MATRIX

The land use policies presented in this plan may be implemented through land use regulations, including:

| | ADOPTED BY | ADMINISTERED BY | ADOPTION PRIORITY |
|---|---|---|---|
| **ADD WIND AND SOLAR REGULATIONS TO ZONING LAW** | TOWN BOARD | PLANNING BOARD, ENFORCEMENT OFFICER | HIGH |
| **SUBDIVISION LAW** | TOWN BOARD | PLANNING BOARD, ENFORCEMENT OFFICER | HIGH |
| **CLUTTER LITTER AND DEBRIS LAW** | TOWN BOARD | TOWN BOARD, ENFORCEMENT OFFICER | MEDIUM |

LOWVILLE EXPERMENTING WITH GOAL/STRATEGY MONITORING

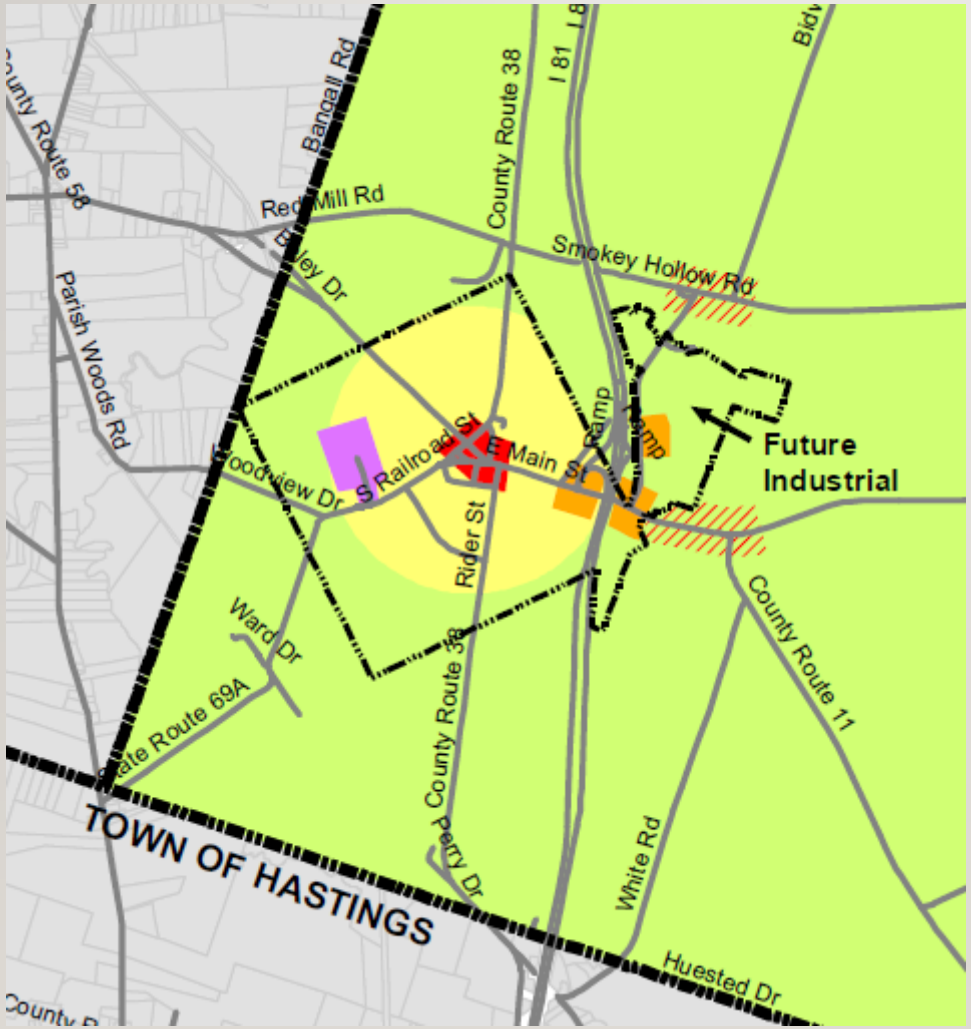
# SEEKING GRANTS

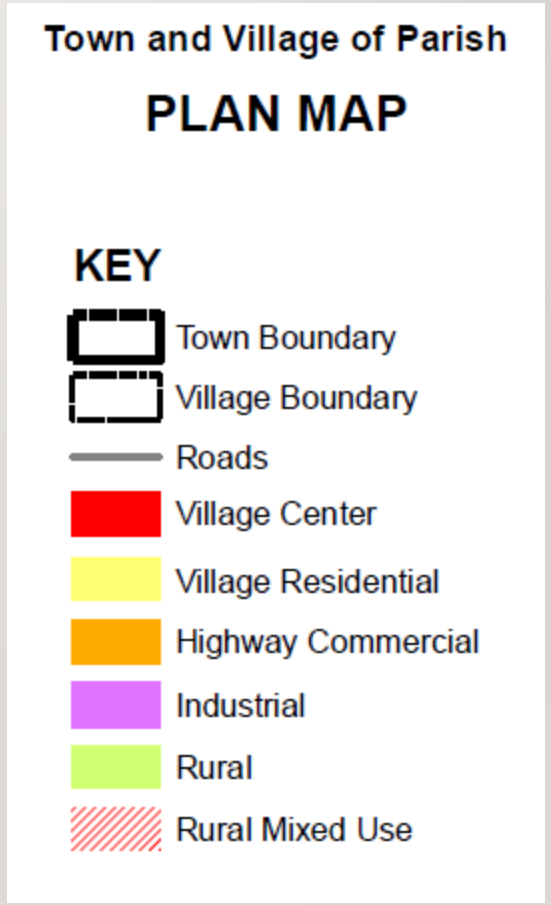
The **Smart Growth Public Infrastructure Policy Act** (SGPIPA) that was signed into law in 2010 has resulted in all state funding for municipal infrastructure to be attached to Smart Growth criteria.

Q_1061 Is the proposed project located in a developed area or an area designated for concentrated infill development in a municipally approved comprehensive land use plan, local waterfront revitalization plan and/or brownfield opportunity area plan? Y/N/Not Relevant. Please explain all responses.

Q_11558 Attach an explanation of how the project relates to and advances regional, municipal, or community planning initiatives (for example, Comprehensive Plan, Watershed Management Plan, Local Waterfront Revitalization Program, neighborhood plan, local trails plans, etc.) including historic preservation efforts. Attach copies of the relevant pages of the plan(s), clearly identifying the source and page and marked/highlighted to identify the relevant text. If the plan which identifies the need for the project is 5 years or older, provide evidence that the plan reflects current need (i.e. a copy of the resolution adopting or reaffirming the local plan).

# ZONE CHANGES



# ZONING BOARD OF APPEALS

## AREA AND USE VARIANCES

whether an undesirable change will be produced in the character of the neighborhood or a detriment to nearby properties will be created by the granting of the area variance

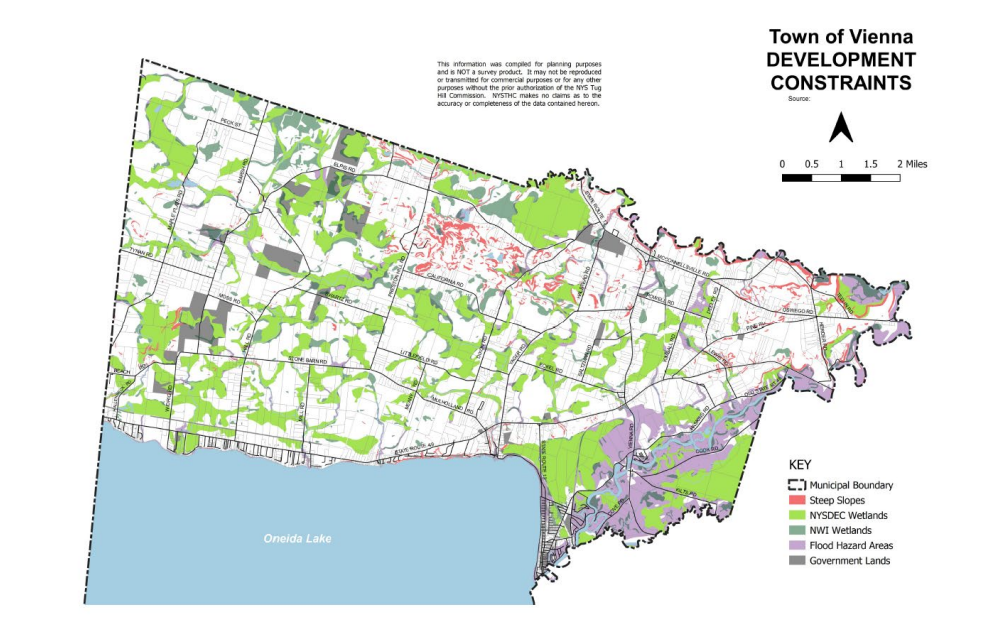
that the requested use variance, if granted, will not alter the essential character of the neighborhood

# PLANNING BOARDS

## SITE PLAN/SPECIAL USE PERMIT/SUBDIVISION REVIEW

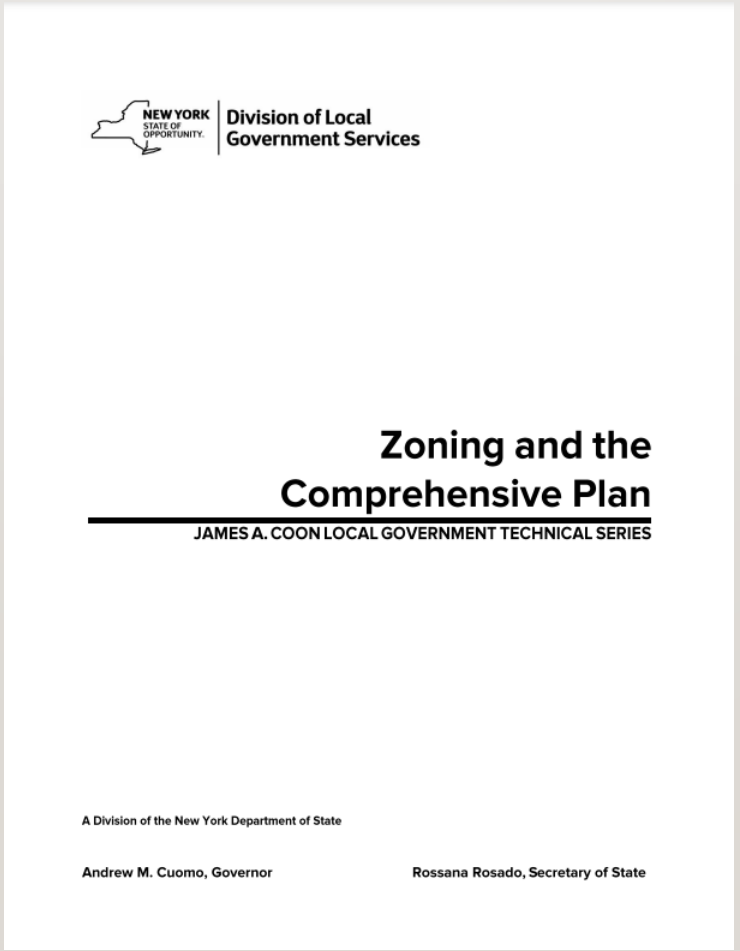
## USE THE LAND USE POLICIES

## USE THE MAPS!



# Great resource from NYSDOS...

www.dos.ny.gov/lg/publications.html



# Great resource from Tug Hill…

tughill.org/publications/technical-issue-papers/

TECHNICAL PAPER SERIES

Why Prepare a Comprehensive Plan?

July 2018

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# THANKS AGAIN!!

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